

## SUPPLIER PREQUALIFICATION NOTICE 2022-2024

IPA Ghana is one of the largest offices and home to the Teacher Community Assistant Initiative, agricultural insurance research, and other key studies in the areas of education, finance, and health. IPA Ghana invites applications from interested, competent and eligible firms for pre-qualification for the under listed goods, services and works for the period 2022-2024.

NO	CATEGORY DESCRIPTION
<b>SECTION A: SUPPLY OF GOODS</b>	
1	Supply of general office stationery
2	Supply of non-pharmaceutical medical supplies (stadiometers, muac tapes, weighing scale etc.)
3	Supply of pharmaceutical products (gloves, hand sanitizer, handgun thermometer etc.)
4	Supply of office furniture and equipment (tables, chairs etc.)
5	Supply of genuine printer toners and cartridges
6	Supply and maintenance of new generators, removal and re-installation
7	Supply and maintenance of solar equipment
8	Supply of electrical equipment and accessories
9	Supply and maintenance of new air conditioners, removal and re-installation
10	Supply and maintenance of firefighting equipment
11	Supply and maintenance of computers, printers and photocopiers
12	Supply and installation computer software and licenses
13	Supply of curtains, window blinds and carpets
14	Supply and design of promotional material and merchandise (umbrellas, t-shirts with front pouches, bags, laundry bags, gift bags, hoodies, mugs, calendar etc.)
15	Supply of customized rubber stamps and company seals
16	Supply of bottled water and water dispensers
17	Supply of general hardware materials and tools (cutlasses, aluminum, office toolbox etc.)
18	Supply of office food items (tea, coffee, sugar, tin milk, etc.)
19	Supply, installation and maintenance of CCTV, access control and intruder alarms
20	Supply of audio-visual equipment including screens, projectors and related equipment
21	Supply and maintenance of electronic appliances and household equipment (TV, cookers, microwaves and other related equipment)
22	Supply and maintenance of power back-up systems, UPS and power stabilizers
23	Supply of cleaning materials (hand tissue, hand washing soap, air refresher, detergent, soaps, cleaning mobs etc.)
24	Supply of painting materials (paint, brush etc.)
<b>SECTION B: PROVISION OF NON-CONSULTANCY SERVICES</b>	
25	Provision of asset tagging/coding services
26	Provision of repair and servicing of motor vehicles
27	Provision of air ticketing and travel agency services (must be registered with IATA)
28	Provision of printing, photocopying, binding and secretarial services
29	Provision of courier services
30	Provision of clearing and forwarding services
31	Provision of security guarding services
32	Provision of car hire, lease and taxi services
33	Provision of garbage collection and sanitary bins services
34	Provision of cleaning services
35	Provision of fumigation and pest control services
36	Provision of internet services
37	Provision of insurance brokerage services
38	Provision of hotel accommodation and conference facilities
39	Provision of advertising services
40	Provision of photography and videography services
41	Provision of events management (décor services, PA system/DJ/sound, tents, tables, chairs and other related party accessories)
42	Provision of asset disposal services
43	Provision of catering services
44	Provision of goods transport services
45	Provision of research/survey or market study services
46	Provision of mobile aggregator services (bulk SMS, two-way SMS, IVR and call center)
47	Provision of network infrastructure services, data communication services, computer networks and structured cabling
48	Provision of car tracking services
49	Provision of sewing services, engraving and embroidery services
50	Provision of credit airtime and mobile money services
<b>SECTION C: PROVISION OF CONSULTANCY SERVICES</b>	
51	Provision of financial audit and advisory services
52	Provision of IT consultancy services
53	Provision of staff recruitment, training and other HR related services
54	Provision of legal services
55	Provision of occupational health and safety services
<b>SECTION D: PROVISION OF WORKS</b>	
56	Provision of minor construction services (office renovations, office partitioning, general refurbishments and carpentry works)
57	Provision of electrical repair works
58	Provision of plumbing and drainage installation works
59	Provision of water supply and installation, servicing of irrigation pipes and fittings
60	Provision of waste management services
61	Provision of painting services

The supplier prequalification exercise will be conducted online via:



Tendersure™ platform is secure, transparent and provides an efficient prequalification process. Interested suppliers may access and register on [www.tendersure.co.ke](http://www.tendersure.co.ke) under the "Available Jobs" tab. Access to the prequalification will be granted upon payment of a nonrefundable fee of GHS 150.00 per category. All payments will be made via an online payment platform during the application process. Available payment methods include MTN, Vodafone, Tigo, Visa Card, MasterCard, amongst others. The online prequalification exercise closes on **22<sup>nd</sup> August 2022 at 7pm GMT**.

In case of any inquiry kindly contact us at [ipaghana@tendersure.co.ke](mailto:ipaghana@tendersure.co.ke) or WhatsApp Number 0114892485.

**All existing suppliers are required to participate alongside prospective suppliers in order to be evaluated and considered.**

**All participants who duly complete the prequalification process online will be notified of the outcome.**

**IPA Ghana reserves the right to accept or reject any bid in whole or in part at its discretion.**