



**KCA UNIVERSITY**

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**CONSULTANCY SERVICES  
ENTERPRISE RISK AND SECURITY ASSESSMENT**

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## **TERMS OF REFERENCE**

### **Background**

KCA University (KCA-U) is a premier business & technology university with campuses in Ruaraka (main), Kitengela, Nairobi CBD and Kisumu. The University takes pride in producing world-class graduates committed to excellence, integrity, and service to the community. KCA University delivers tertiary education to more than 16,000 students through more than 500 staff members situated in four campuses.

KCA-U intends to commission an Enterprise Security and Risk Assessment (ESRA) exercise to provide assurance that the University's operations are running effectively and efficiently and that its systems, policies and procedures are robust enough to protect its assets, people and data from all operational risks.

ESRA is an essential element of good organizational governance as it enables a proactive approach to business operations and allows for suitable systems of accountability. It is a systematic and organization-wide approach, which supports an organization's achievement of its strategic objectives by proactively identifying, assessing, evaluating, prioritizing and controlling risks across the organization. The objective is to help ensure the sustainability of an organization and enable it to meet its organizational objectives. ESRA requires the implementation of an organization-wide risk management process; makes risk management the responsibility of everyone; and provides a coherent methodology for its implementation.

### **Duration and Timing**

It is expected that the assignment will be accomplished within 90 days (3 months).

### **Invitation**

KCA-U invites eligible consultants to indicate their interest in providing the services. Interested consultants must provide information indicating that they are qualified to perform the services (CV's, brochures, description of similar assignments, experience in similar conditions, availability of appropriate skills among staff, business profile, etc.). Suitably qualified consultants will be short-listed and invited to tender for the Project through a competitive procedure. Confirmation is also required that the firm and/or its partners and key staff are not aware of any conflict of Interest which may exist with respect to KCA-U.

The EOI process will be conducted online. Interested firms should submit their EOI online via **Tendersure™** platform, which is secure, transparent and provides

an efficient EOI process. The online EOI exercise closes on **8th October 2021 at 10pm EAT.**

**NB: KCA University reserves the right to accept or reject any EOI in whole or in part at its discretion.**